


St. Edward School – Parent Portal (Pk-K)

Contact Mercy Araujo, maraujo@stedward.org if you have trouble logging in.

The SES Parent Portal is a web based system that is hosted by Achieve Technologies. Parents are provided with secured logins to monitor grades, attendance and update student and household information via the web.

Parent Portal Login Website - <https://sted.achieve-technology.us/>



The Parent Portal link is also provided on the school website under Quick Links - LOGIN




St. Edward School
190 Thompson Ln.
Nashville, TN
37211
(615) 833-5770

User Name:








Password:

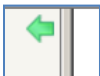
 Login  Forgot Your Password

Login with the User Name and Password



Please choose a link to a section in the navigation pane to the left.

-  maraujo88
-  [Student/Household](#)
-  [Attendance](#)
-  [Assignments](#)
-  [Report Cards](#)
-  Your Account
-  Logout



GREEN ARROW – click to OPEN CLOSE the navigation pane

STUDENT HOUSEHOLD

The **Student tab** allows you view and modify your child(ren)'s information. The drop down arrow next to your child's name will give you the names of the siblings, if applicable.

The screenshot shows a web-based form for a student's household information. The form is titled 'Araujo, Isabelle' and has three tabs: 'Student', 'Household', and 'Siblings'. The 'Student' tab is active. The form contains the following fields and options:

- Salutation: Miss (dropdown)
- First Name: Isabelle (text box)
- Middle Name: Von (text box)
- Last Name: Araujo (text box)
- Last Name2: (text box)
- Nickname: (text box)
- Suffix: (text box)
- Gender: Female (dropdown)
- Date of Birth: 6/1/2004 (calendar icon)
- Age: 6y 2 mo (text box)
- Student Phone: (text box)
- Student Email: (text box)
- 1st Language Spoken: Select (dropdown)
- Spoken At Home: Select (dropdown)
- Status: Active (text box)
- Status Date: 5/11/2010 (text box)
- Current Grade: 1 (text box)
- Enroll Date: (text box)
- Grade Level Accepted: (text box)
- Year of Graduation: 2018 (text box)
- Teacher/Section: Mrs. Michelle Puryear (text box)
- New Student: No (text box)
- Denomination: Select (dropdown)
- Place of Worship: Select (dropdown)
- Eucharist: Select (dropdown)
- Receive Ashes:

There are also checkboxes for *DNP and *Intl next to the Student Phone and Student Email fields. At the bottom right, there are 'Save' and 'Close' buttons. A legend at the bottom right explains: *Intl = International Format, *DNP = Do Not Publish.

The **Household tab** will allow you to view and modify household information. Please keep this updated as we refer to this information to notify you of news and events, emergencies and school closings. Mark the '**Enews**' checkbox next to the email address if you want to receive newsletters via email. Click on '**I have verified this information**' for every child if the data is correct or click **SAVE** when modifications have been made.

Please also update the **Emergency Contact** and **Authorized Pickup**

Araujo, Isabelle Student Household Siblings

Verified [] Verified By [] I have Verified this Information Save Close

Parent

Do Not Call Do Not Solicit Deceased

Relationship: Father

Marital Status: Married

Suffix: []

Salutation: Mr.

First Name: Arles

Middle Name: Von

Last Name: Araujo

Nickname: []

Gender: Male

Work Phone: [] Ext: [] *DNP *Intl

Cell Phone: (615) 497 - 2191 *DNP *Intl

Email: arles@koneq.com *DNP Enews

Email 2: [] *DNP Enews2

Spouse

Do Not Call Do Not Solicit Deceased

Relationship: Mother

Marital Status: Married

Suffix: []

Salutation: Mrs.

First Name: Mercedes

Middle Name: Rivera

Last Name: Araujo

Nickname: Mercy

Gender: Female

Work Phone: 615 833 5770 Ext: 219 *DNP *Intl

Cell Phone: (615) 477 - 2985 *DNP *Intl

Email: mercy_up88@yahoo.com *DNP Enews

Email 2: mercy_up88@yahoo.com *DNP Enews2

Primary Address Secondary Address

Address: 6017 Woodland Hills Dr. Do Not Publish Address

Address 2: [] Do Not Publish Phone

City: Nashville Do Not Mail

State: TN Zip: 37211 *Intl Delete Address

Home Phone: (615) 477 - 2985 *Intl Fax: [] *Intl

The **Siblings tab** will just give information about all your children that is attending or have graduated SES.

Name	Grade	Status
Araujo, Gregory	AL	Graduated
Araujo, Victoria	1	Active

ATTENDANCE LINK – will give you information of your child(ren)’s daily attendance in school

Select your child’s name on top then the select the Quarter period

Araujo, Isabelle Quarter 1 View Attendance by Student

Daily Attendance for Araujo, Isabelle Print This Page Attendance Key

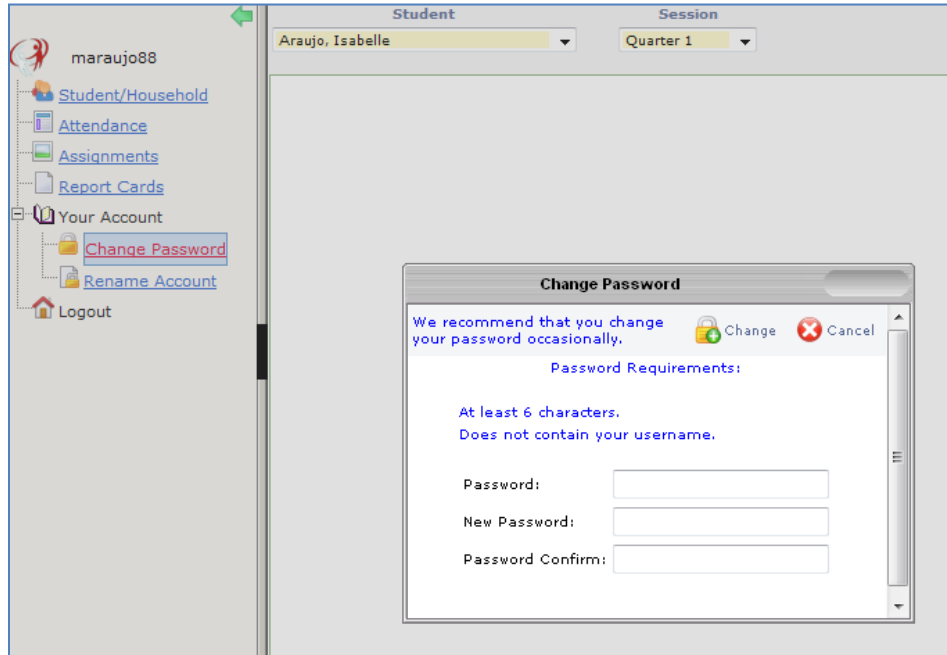
Reason	Code	Count
Tardy	T	1
Early Dismissal	E	0
Tardy/Early Dismissal	T/E	0
Absent	A	0

ASSIGNMENTS LINK – only applicable for 1st-8th grade

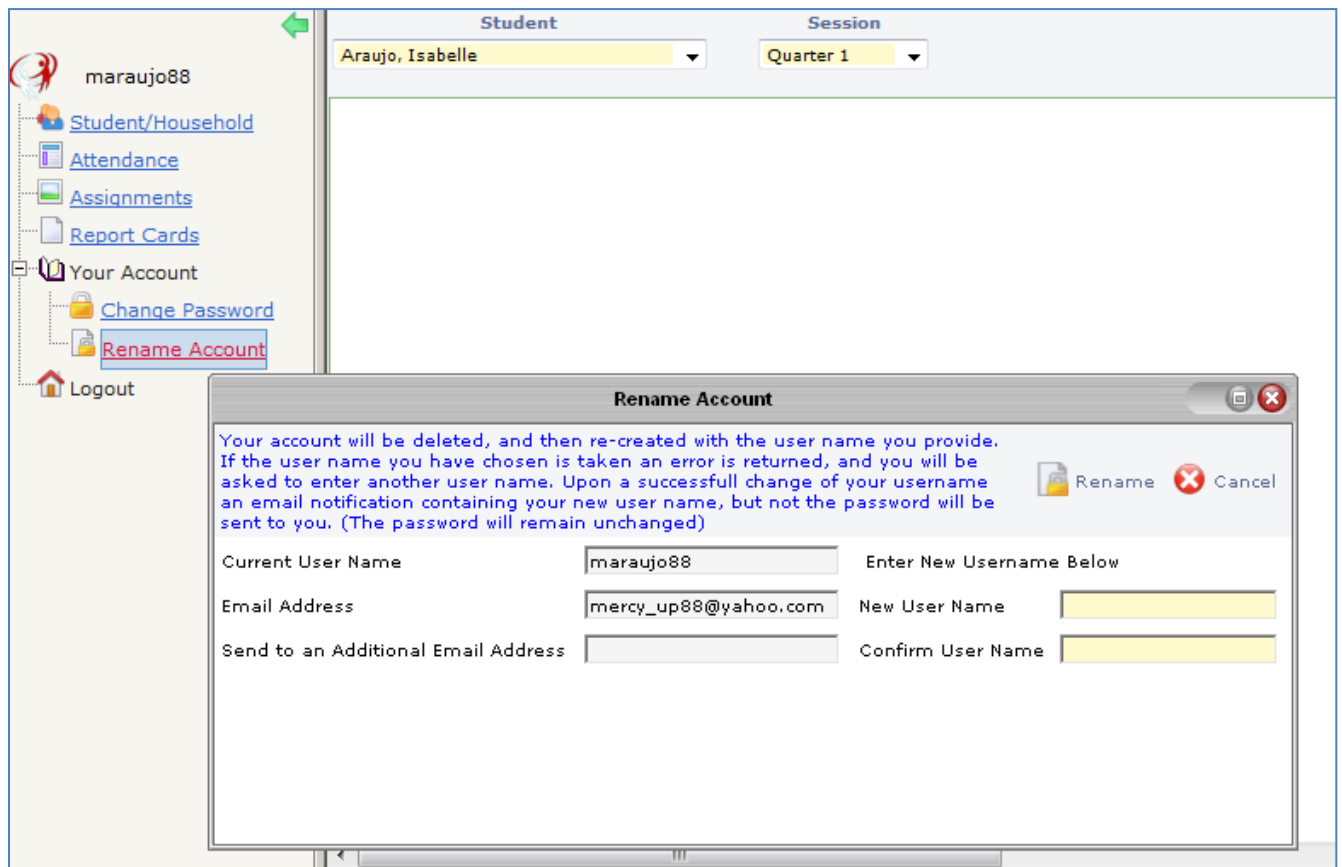
REPORT CARDS LINK – this will allow you to view and print your child(ren)’s report card. This will be available at the end of the 2nd Quarter..

YOUR ACCOUNT LINK –

CHANGE PASSWORD - this will allow you to modify your password. Click 'Change' for the change to take effect



RENAME ACCOUNT – this will allow you rename your username, click 'Rename' for the change to take effect



LOGOUT LINK – Logoff from the program